

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

November 6, 2023

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mr. Johnston called the meeting to order at seven o'clock (7:00) p.m.

Mr. Johnston asked the members to pause for a moment of silence.

Mr. Johnston asked the members to stand for the pledge of allegiance.

Roll Call: Present: Ben Carbaugh, Monica Chatham (zoom), Dr. Melanie Anderson, Lynn Cressman (zoom), Cheryl Ferry (zoom), Stephen Kelley, Andy Boland (zoom), Troy Johnston

Absent: Shari Neely, Mark Marterella

Also Present: Mr. Mario Fontanazza, Mr. Bill Vonada

Mr. Johnston stated the Joint Committee members had received copies of the Minutes of the October 2, 2023 meeting in the mail. He asked if there were any additions, corrections or deletions.

Mr. Carbaugh, seconded by Mr. Kelley, moved to approve the Minutes of the October 2, 2023 meeting as submitted.

Roll Call: Ayes: Ben Carbaugh, Monica Chatham, Dr. Melanie Anderson, Lynn Cressman, Cheryl Ferry, Stephen Kelley, Andy Boland, Troy Johnston

Nayes: None, motion carried.

The Treasurer and Secretary's Report as of 11/6/23 were submitted for information.

Mr. Carbaugh, seconded by Mr. Kelley, moved to accept the Treasurer and Secretary's Report as of 11/6/23 as submitted.

The motion was unanimously approved.

A list of bills from 10/3/23 – 11/6/23 in the amount of \$744,324.24 were presented for approval.

Mr. Carbaugh, seconded by Mr. Kelley, moved to approve the list of bills as presented.

Roll Call: Ayes: Ben Carbaugh, Monica Chatham, Dr. Melanie Anderson, Lynn Cressman, Cheryl Ferry, Stephen Kelley, Andy Boland, Troy Johnston

Nayes: None, motion carried.

Under Communications, Mr. Fontanazza discussed the Professional Advisory Committee. He also discussed the Calendar of Events for the month of October. The Monthly Enrollment Report as of 11/6/23 was submitted.

Mr. Johnston requested approval of the action items as presented. Item 8. a) i. - vi. in one motion

Mr. Carbaugh, seconded by Mr. Kelley, moved to approve action items 8. a) i. - vi. in one motion as follows:

- i. Approve additions to the Occupational Advisory Committees.
- ii. Approve equipment for disposal.
- iii. Approve Early Childhood Education program (CIP 19.0708) for the 2024-2025 school year.
- iv. Approve moving Danielle Frantz as Full-time Practical Nursing administrative assistant at an annual salary of \$26,000.00 for 202 days prorated on the number of days worked.
- v. Approve advertising for a Full-time Instructional Aide.
- vi. Approve a 36 month contract with Pitney Bowes for the for the postage meter.

Roll Call: Ayes: Ben Carbaugh, Monica Chatham, Dr. Melanie Anderson, Lynn Cressman, Cheryl Ferry, Stephen Kelley, Andy Boland, Troy Johnston

Nayes: None, motion carried.

Mr. Adams commented on the Joint Committee Membership and the quota for 2024-2025 school year. He also indicated the members who three-year term either needed renewed or replaced.

Mr. Fontanazza reviewed his Issues/Activities for October 2023.

Mr. Johnston asked if there was any old business.

None was noted.

Mr. Johnston asked if there was any new business.

None was noted.

Upon motion by Mr. Carbaugh, seconded by Mr. Kelley, the meeting adjourned at twenty-two minutes past seven (7:22) p.m.

Recorded by

A handwritten signature in dark ink, appearing to read "Patrick M. Adams", is written over a light blue rectangular background.

Patrick M. Adams
Secretary, Joint Committee